











AIKEN CO. HABITAT FOR HUMANITY HOUSE NO. ____ TYPICAL SCHEDULE

Activity to be Performed	Nov			Dec			Jan				Feb				Mar				Apr				May				Jun				Jul						
	6	13	20	27	4	11	18	25	1	8	15	22	29	5	12	19	26	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16
Sponsorship established Funding secured (1 year ahead preferred)	 Fundraising & Publicity (FR/P), Sponsor, Exec. Director (ED)																																				
Family selected house Approved by Board. Shephards appointed	 Family Outreach, Board																																				
Obtain/identify lot Family selects floor plans Identify any special needs	 Site Selection (SS), Building (Bldg.), Construct. Coordinato																																				
Shephards train & orient homeowners Contact continues after occupancy	Family Outreach 																																				
Coordinate start date with Building Committee & Board	 Constr. Coord., Sponsor, Bldg., Board																																				
Obtain city, county, and utility permits Obtain city, county, and utility clearances Survey lot	 Constr. Coord., Partner Family, ED																																				
Assemble construction team leaders Train construction team leaders Notify volunteers Notify newspapers	 Constr. Coord., FR/P, Bldg., Sponsor																																				
Ensure building materials needed to start are on hand	 Constr. Coord., Bldg., Resale Store, Finance																																				
Site preparation House foundation Flooring system	 Constr. Coord., Bldg., Sponsor, Partner Family, Volunteer Co																																				
House construction	Constr. Coord., Bldg., Sponsor, Partner Family, Vol. Coord., 																																				
Coordinator and shephards monitor time for all families earning sweat equity on this house	Family Outreach, Const. Coord. 